



February 1, 2026

Dear Members of the Avis Chase Women's Association,

We are pleased to announce the Chase Cottages Program for this summer. We are looking for members who can take full advantage of this program. Before you fill out the registration forms, please note the following important information.

- **The program will run weekly for members from July 12-September 20**
 - Upon registering, **it is understood that members will arrive on Sunday and depart the following Sunday. *Alternate arrangements are at the discretion of ACWA and must be confirmed prior to the start of your registration week with Denise Jones and the Administrator***
 - **Members who expect to arrive after 6:00 p.m. on Sunday must** notify their group leader and/or the administration of their expected time of arrival by calling the Administrator at 774-722-1031
 - **If members fail to arrive for the program on Sunday at the start of their program week, without prior notification, *the member forfeits their program participation***
 - **All members are required to** register with the Administrator on the Sunday of their arrival at Porches, 20 Water Street, Chatham, MA 02633
 - **Arrival is after 3PM, Departure is 9am** (*we cannot accommodate early arrivals or late departures*)
 - **Members should not** travel to Chase Cottages if they are not feeling well. If you are not feeling well, please notify Denise Jones as soon as possible.
 - **If there is availability you will be allowed to reschedule**
 - ❖ If ACWA cannot accommodate a reschedule, we will refund 50% of the program fee
- **The 1-week program registration fee is \$350**, plus the membership fee is \$25
- Subsequent weeks are subject to availability and require a separate application and program fee.
- The Registration Process:
 - **Individual and group registrations will open to all members beginning February 2**
 - Members are responsible for assembling their groups
 - **Compacity:**
 - Pond House 9-members maximum
 - Mother's House 10-members maximum
 - A full house is considered to have at least 7 members. Groups smaller than 7 members may be sharing a cottage with other members.
 - **Individuals** – return your completed form (pages 3-4), and your payment to secure your week
 - **Individual and smaller groups of 2, 3, 4, 5 or 6 members** may share a cottage with other members
 - **Smaller Group Registration Process** (2, 3, 4, 5 or 6 members)
 - Please follow the group instructions on the next page



- **Group Program Registration Process:**
 - Each group will need to select a group leader, who will be responsible for collecting their group members completed applications, and payments
 - ❖ **To secure your group's place**, the group leader should return their completed form (pages 3-4) and payment to the address below, as soon as possible
 - ❖ **Group leaders need to send in their completed registration form and full payment to secure the group's place.** The remainder of the group's payment and completed forms are due May 15 or the group may forfeit their reservation date
 - ❖ **The group leader in turn collects completed forms and payment for each member of their group The group leader will submit 1 check for the balance of the total payment for their entire group**, along with the completed program registration form
 - ❖ **Members of a group who do not submit their forms and payments by May 15 may lose their requested date**

Kind regards,

Iris Jenkins
Chase Cottage Committee Chairperson



2026 CHASE COTTAGE SUMMER PROGRAM REGISTRATION

Complete each section of the registration form (front & back) and enclose a check for **\$375**.

(includes registration fee of **\$350** and yearly membership fee of **\$25**).

Make your check payable to AVIS CHASE WOMEN'S ASSOCIATION OF PHILADELPHIA and mail it to:

Denise Jones

ACWA Cottage Committee

2 Lehman Lane

Philadelphia, PA 19144-4410

Acwacottages@gmail.com

Please print clearly, all fields with below are needed:

Name _____ E-mail _____

Address _____ City _____ State _____ Zip _____

Phones - Home _____ Cell _____

Emergency Contact _____ Relationship _____ Phone _____

Select your preference: ☐ Pond House (4 - double rooms, 1- single room, **9 members max**)

☐ Mother's House (4-double rooms, 1-triple room, **10 members max**)

Special needs (1st Floor, etc.) _____

Registration dates are granted on a first come – first served basis.

You must indicate your 1st, 2nd and 3rd choices. If possible, you will receive your 1st choice.

2026 Weekly Dates

Jul 12	
Jul 19	
Jul 25	
Aug 2	

Aug 9	
Aug 16	
Aug 23	
Aug 30	

Sept 6	
Sept 13	
Sept 20	

Each week begins with arrivals after 3pm on Sunday and ends with departures, by 9am the following Sunday.

All members are required to register with the Administrator, at Porches, upon arrival.

If you plan to arrive later than 6pm, please call the administrator at 774-722-1031.

Expectations

One set of sheets and towels will be provided for the week.

Members are responsible for housekeeping during their stay.

Before Departure

Remove linens from beds, used towels and clean each room.

Wash used dishes, utensils, glasses, pots/pans and appliances.

Dispose of any leftover food. Clean the refrigerator, kitchen and bathrooms.

Thank you in advance for your cooperation.

Complete and return pages 3-4 with your payment. Keep a copy of pages 3-4 for your records.



2026 CHASE COTTAGE SUMMER PROGRAM REGISTRATION

Individuals – return your completed form (pages 3-4), and your payment to secure your place.

Smaller Groups of 2, 3, 4, 5 or 6 members – please follow the instructions for groups leaders below.

Group leaders – return your completed form (pp 3-4) and your payment to secure your group's place at the Cottages.

- **Group members** - complete and return your registration form. **Make your check out to your group leader.**
- **Group leaders** – collect all forms for each of their group members and **submit the forms and 1 check for the balance of their group's total payment by May 15 or your group may forfeit the reservation date**

Group Leader or Individual

1. _____ Paid \$ _____

Group members

2. _____ Paid \$ _____

3. _____ Paid \$ _____

4. _____ Paid \$ _____

5. _____ Paid \$ _____

6. _____ Paid \$ _____

7. _____ Paid \$ _____

Total Amount Enclosed: \$ _____

CANCELLATION POLICY

No refunds will be issued for cancellations made less than 2 weeks prior to your program registration date.

Members who cancel their program registration at least 2 weeks prior to their registration week date will be refunded 50% of their program payment.

Members who are experiencing illness and cancel their initial registration week will be allowed to reschedule if there is availability or refunded 50% of their program registration fee.

Members must contact Denise Jones phone and follow-up with a letter or email containing the reason for their cancellation.

Contact Denise Jones at 215-317-7818 or Acwacottages@gmail.com

Check both boxes below and sign your name to confirm you have read and understand the above policy.

☐ I read the above policy, and I agree to the terms outlined therein.

☐ I will not travel to Chase Cottages if I am not feeling well.

Signature _____ Date _____

Check one of the options below

☐ Enclosed is a check for \$375 (Program Registration \$350.00 + Membership \$25.00)

☐ Enclosed is a check for \$350 (Registration \$350.00 – I paid my membership separately)

Complete and return pages 3-4 with your payment. Keep a copy of pages 3-4 for your records.